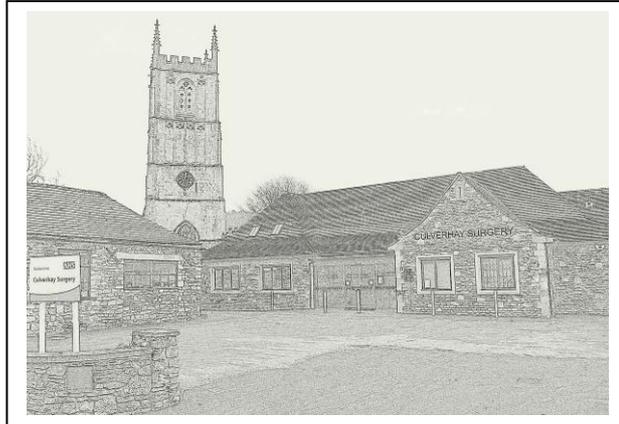


# CULVERHAY SURGERY PATIENT PARTICIPATION GROUP

## Wotton Under Edge



### Minutes of Meeting

### 18<sup>th</sup> September 2018.

- 1) Welcome by Acting Chairman MCS.

MCS opened the meeting by welcoming everyone back after the summer recess and explained that both DH Chairman and GS Vice Chairman were unable to attend and he was asked stand in and Chair the meeting.

- 2) Apologies: GS .JM. CK. GC.DH.
- 3) New Members: JK & MG
- 4) Attendance: PB, AJB, GB, CC, SD, JMK, RM, BO, MCS, CS, AW, MG, JK.
- 5) **Getting to Know You:**

It was agreed that we would hold over the social side of the Getting to Know You part of the meeting that had been planned until crucial members of the Committee were able to attend. To get the ball rolling we agreed that those present would introduce themselves and give a brief outline of who they are and why they joined together with any particular skills or issues and interests they had. Dates for the Getting to Know You Meeting will be arranged and members have been asked to get Pen Pictures (a maximum of 100 words ready.) Those ~~that~~ **who** have done theirs do not need to do them again, simply bring them to the Getting to Know You Meeting. GB had emailed out GS email with guidelines.

The majority of members spoke about themselves and their motivation for joining.

JMK raised topics she is passionate about.

- Older people not having and not wanting to use IT.
- IT support for the elderly. MCS reminded the group that we have access to the training room upstairs that might be used to support this. **MCS would be happy to do a "Teach in" if required.**
- A directory of services available across the County.

GB mentioned Your Circle the Local Authority database of services available to anyone that calls social services through the call centre. This service could go into our newsletter.

GB mentioned Jane the Community Connector from Independence Trust who attends the practice once a fortnight who would also have data.

- JK felt that PPG members **might** attend local groups and other meetings to raise awareness. GB had done this before and it was well received. GB suggested that if members wanted to do this there is no reason why they should not do so.
- Lack of communication between PPG and patients as people don't know who we are or what we do. **MCS advised that TOR available to those who are really interested.**
- What we as a group are aiming for.
- JMK suggested we should be offering more support to residents **of ????**

Out of this the potential to advertise the PPG and other services available in the local community could happen using the Wotton Directory. This would involve members reporting and writing an article to go into the Wotton Directory on services they have researched, **once approved by the Chairman**

**Action: GB agreed to find out if we could get some free advertising. (Gwen – Moira Buist at Wotton Directory, Wotton Website Jonathan Hunt, Wotton Times Simon Hacker)**

## 6) Adoption of Minutes Held On:

17<sup>th</sup> April 2018  
& 19<sup>th</sup> June 2018

Both were agreed as correct and signed by the Acting Chairman MCS. The late signing of the April Minutes arose due to typographical errors needing to be corrected. The original Minutes had not been adopted or signed at the May Meeting.

## 7) Matters Arising:

### a) Patient On-line Registration:

CB advised that the online drive is still requiring support to get patients signed up. The anti-flu vaccinations are taking place on 3<sup>rd</sup> October and 27<sup>th</sup> October for over 65 only. The Surgery is asking if the PPG could support this drive, as it has done in the past. 39% of patients are on line and improvement in the numbers would benefit the practice and the patients.

**Action: GB to liaise with CB & Members to see who can assist on the days.**

b) **Independent Survey.** CB advised the CP had not progressed ~~with~~ this yet but would liaise with BO at a later date. BO has some information that may be useful regarding some work he did 10 years ago.

c) CB advised that if anyone is interested to see the latest survey about the practice they could go onto the NHS website. This will tell them a lot more than she could.

**d) Newsletter:**

RM had interviewed the Pharmacy Manager LB and it will be included in the next newsletter that should be going out **well** before Christmas. The collating of the newsletter is being handed over from KH to one of the receptionists. The dates of the anti-flu vaccinations will be texted out. Patients have to call to book.

e) **Artificial Intelligence:** This was deferred. BO had not provided the information due to IT problems.

f) **Blue Crest:** CP fed back that the Doctors at the practice felt that this was not something they would endorse. However, patients can make their own choice.

g) **Dementia Communities:** CS had left so this was not discussed. GB advised that she had forwarded a flyer and email to members regarding open days and meetings CS had given her to see if anyone was able to attend.

**h) Pharmacy to You:**

MS raised this under AOB and CB had also brought it to the meeting to say that the same advice for Blue Crest is given as the surgery dispensing of medication is felt to be the best in terms of safety. There was a long discussion about how commercially and from a patient perspective this could seem attractive, especially if you are remote and have use of IT to order online- like Amazon. MG will be contacting LB about why the surgery pharmacy and dispensing is preferable to Pharmacy for You and feeding back at the next meeting. MG asked if he got this information how would it progress. MCS advised that when the information is ready it would need to be discussed with one of the GPs at our meeting.

**Action: CB to Speak to Dr Probert about attendance at next meeting**

**8) Secretary Update:**

See attached report. Report was attached to the Agenda.

**Action: GB to contact new members for paperwork**

**9) Surgery Update:**

CB covered most of this in feedback on matters arising. Anything else could be held over.

**10) Newsletter Update:**

This was covered in Matters Arising.

**11) Any Other Business:**

PPG Locality Meeting Feedback.

RM fed back from the meeting he attended on the 14<sup>th</sup> September at Churchdown with the Locality PPG. There was a lot discussed at the meeting but the main focus was on the changes at The Vale and Stroud Hospitals regarding the proposal that was out at consultation. Specifically the Stroke Unit at The Vale taking a number of beds and some of the other resources and concerns by other PPG about what was going to happen to the very good services that local people are currently getting. RM thinks we need to know and find out about what the partners and team at the surgery feel about the proposed changes before we move on. CB agreed to speak to Dr Probert about attending our next meeting to discuss this. RM said that the feeling of the local PPGs is that these change are going to happen somewhere in

Gloucestershire impacting on local services. JMK said we need to speak to the Doctors so we know if we are doing enough.

**Action: CB to speak with Dr Probert about attending next meeting**

JK asked how are the PPG perceived by the Doctors and the practice staff. CB said that the PPG was hugely valued and were a huge part of the service. MCS said that CQC Report was worth reading because of the finding of the CQC report about our involvement.

JK said that she had read the Terms of Reference but that there was no clear pathway to how objectives can be accomplished. MCS said that the senior partners of the practice direct the PPG. As Dr Probert will be invited to a meeting shortly we can put our questions to him.

12). Date of Next Meeting:

16th October 2018  
6.45pm

Signed.....

Dated.....