

**Culverhay Surgery
Patent Participation Group
Minutes of Meeting held:
Tuesday 19th July 2016.**

Attendance from Practice: Caroline Pearmain (Practice Manager) & Kay Herniman

1) Apologies:
Peter Beresford (PB) Derek Higgs (DH) Robert Maxwell (RM) Robert Berwick (RB)
Helen Berwick (HB) Scott Bryce(SB)

2) Patient Group:
Michael Sykes (MCS) Anne Slann (AS) Dave Johnson (DJ) Graham Cook (GC) John
Bridges (JB) Gwen Bridges (GB)

3) MCS opened the meeting.

Briefly explained SB absence and thanked CP for her support in taking the Minutes of the June Meeting. MSC also explained absence of RB due to a last minute work related commitment.

4) Adoption of Minutes held on 21st June 2016

The minutes from the meeting of 21/6/16 were agreed with no amendments.

5) Matters Arising:

i) Update on Exit Strategy

MCS explained previously circulated information between Town Clerk and himself over the past month. It was apparent that there was some confusion and missing links. MSC had been informed that the costing would be around £15k and he requested to know what did the £15k costing relate to. The response was that this was for a build out opposite the church driveway. This had apparently been discussed at a meeting with John Cordwell and Andrew Middlecote and MCS was given some clarity on what was discussed and with whom. The build out would mean a narrowing of the space to slow traffic down. MCS pointed out that the concern was not only for vehicles exiting but also for pedestrians. MSC agreed to report this proposal to CSPPG meeting only to be advised that all that had been done was a costing. It was on the Town Council Agenda for review in August, in terms of where payment for this would be coming from. MCS advised that this would also continue on our agenda.

The group discussed the concerns about the cost of the build out and again wondered why the use of mirrors and street markings could not be used as a cheaper and potentially lower cost. GC felt that the TC was missing the point and that we were concerned about the safety of the entrance / exit for pedestrians and vehicles. AS questioned if a simple pedestrian crossing might improve the situation by slowing cars. Again the issue of mirrors was raised but this simple cost effective measure appeared to not be considered.

**Action:
MCS will report next meeting**

ii) Update on Membership

MSC reported that having successfully recruited SB, he was unable to attend the meeting this evening due to an injury.

Visit of Youth Worker – Rob Berwick

RB was unable to attend due to an unplanned work related commitment. He would attend the August Meeting.

Action: CSPPG members to consider how we can encourage new members.

6) Surgery Update:

CP updated the group on the proposed building plans. The CCG split the way they are looking at allocating funds into two groups: New builds and improvement to existing builds. There are 7 on the list and we are currently No:1 which is very positive.

Timescale – NHS England hope to have this sorted out by beginning of September and if we are not within the transformation fund of £730 million nationally CCG have a separate pot of money for improvement grants. .If the later this may mean scaling down current proposals.

Initiatives like Club Together Sites are emerging over the next 7 years.

New System of registering when you arrive at the practice is working well. Although the system does not give the name of the Dr you will be seeing. This is being worked on. It is not linked to online system yet.

CP will update at next meeting.

7) GPPG Meeting

GB attended the meeting and gave a brief feed back of the sessions that were covered. GB had also circulated to all members a brief resume of the sessions.GB agreed to forward to all group members the hand outs which were being sent shortly. Next Meetings:

Friday 10th October 10- 12 noon Churchdown Community Centre
Friday 20 or 27th January 10-12 noon Chuurchdown Community Centre.

GB circulate handouts

8) Recruitment Across the Age Bands:

This was covered earlier in 5(ii).

9) Review of Minor Injuries & Illness Units in Gloucestershire.

Previously circulated to all members paperwork explaining the 3 options for managing these services.

The group discussed at some length the choices in terms of advantages and disadvantages.

The reason for this change was the CQC had carried out an inspection that highlighted the need for units to be consistently staffed, trained and monitored. The aim of the review is to ensure value for money. Culverhay Surgery are powerless to do anything about the review of services. This change in services is only around the times when the surgery is closed.

Option 2 was felt to be the best option. However it was also felt that South Gloucestershire practices would in many ways offer a better local service for people in Wotton Under Edge and surrounding areas but because of the way the County Councils were split and funded this was not an option that was available.

The group agreed that Option 2 would be the preferred option and MCS agreed that he would put this into a letter. Respond envelopes were available and handed out to those that felt they wanted to contribute to the review.

Action: MCS feed back on action next meeting.

10) Any other business.

AS asked if it were possible for Culverhay Surgery to work with St Mary's Church in promoting a low key healing group that is held 4 -6 times a year. The service lasts around 45 minutes and offers people who feel that they want to talk to someone and have prayers said for them or their loved one to have that without any commitment. The group discussed ways in which this might be achieved. Poster in the surgery was one option but it was felt that this might encourage other people to ask and the practice could not be open to all. Another suggestion was some small cards on the tables with the dates of the service. A third suggestion was that if the surgery had a file or book, like a resource/information file) the service could be listed in that. Finally the Village Agent Christine Sweet could be contacted as this would potentially be something she may be interested in. The social prescriber/ Julia Horsfall.

Action AS to feed back to group next meeting on progress.

Next Meeting Dates:

Tuesday 16th August @ 6.45

Tuesday 20th September @ 6.45